



Caldew Lea Primary School

# NEWSLETTER

26<sup>th</sup> September 2017



## THE START OF THE SCHOOL DAY/BREAKFAST CLUB

A reminder that school starts at 9.00am each morning. At the moment a number of children are arriving really early and we would ask children NOT to arrive before 8.45am. Staff are on duty from 8.50am in the playground therefore before this time they are unsupervised.



The only exception to this is those children attending Breakfast Club for whom an appropriate permission slip has been signed and given to Mrs Garnett, our Breakfast Club Co-ordinator. Breakfast Club is available each day for children in **YEAR 1 UPWARDS**. Reception children are only invited to start Breakfast Club in the summer term before they move in to Year 1. Breakfast Club starts at 8.20am therefore children should not arrive before this time.

## SCHOOL UNIFORM

We would like all pupils to ensure that the correct school uniform is adhered to - navy sweatshirt/cardigan, red polo shirt, black/grey/navy trousers and **black** school shoes/trainers. In particular we do not want to see coloured trainers and hoodies worn. Please could all items of school clothing be clearly named (including coats).



## PARENT INFORMATION & DATA COLLECTION SHEETS

Various information forms and data collection sheets will be sent out by the end of this week. Please return the relevant forms as soon as possible. It is really important that we have up to date information so please let us know of any changes as they arise.

*Please SIGN and return....*

Please ensure you check your child's bag regularly for letters etc.

## SCHOOL PHOTOGRAPHS

Four Counties Photography will be visiting school on **Wednesday 11<sup>th</sup> October**. For those who have requested an 'After School' photograph - please come along from **2.45pm**.



## TRANSFER TO SECONDARY SCHOOL SEPTEMBER 2018

The closing date for applications for transferring to Secondary School in September 2018 is **31<sup>st</sup> October**. If you have not already done so please apply online prior to this date. If you are unable to apply online please contact Mrs Palmer in the school office for an application form which will then be forwarded to School Admissions on your behalf. It is really important not to miss this deadline so your child gets the best opportunity to get a place at their first choice school.



## RECEPTION APPLICATIONS SEPTEMBER 2018

All our current nursery children will have received details about applying for a place in Reception in September 2018. The closing date for applications is **15<sup>th</sup> January 2018**. Applications can be made on line or an application form can be obtained from the school office.





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### CALDEW LEA PRIMARY SCHOOL NURSERY



There are still places available for our Nursery School (mornings only) so if you or family or friends are looking for nursery place and have a child born between 01-04-14 and 31-08-14, please call in at the School Office for an application form. Application forms are also available for January and April 2018 (afternoons only) if your child was born between 01-09-14 and 31-03-15. We are currently unable to offer any further full days as all the places have been allocated.

### PAYMENTS TO SCHOOL

Please can you help the school office by ensuring that all monies for trips, dinners etc are sent in to school in a sealed, named envelope or a money pocket which you can get from the office. Payments are only processed on a Monday or a Friday so any change required will be sent on one of these days. Where possible all payments should be made direct to the school office.



### ATTENDANCE, MEDICAL APPOINTMENTS & HOLIDAYS IN TERM TIME

A leaflet regarding attendance will shortly be sent out to all pupils (including Nursery).



We will continue to operate the traffic light system of red, amber, green regarding attendance. Green is for **95% and above**, amber **between 90% and 95%** and red **below 90%**. Attendance certificates for the autumn term will be issued early in January. Those with poor attendance will receive particular attention and you may be asked to attend a meeting to address this.

Good attendance and punctuality are a very important part of a child's life and we would like to see all children achieving 95% or higher, indeed we have set a whole school target of 96%. With your support and encouragement your child can do this.

We have noticed that a small number of children do arrive late for school. If your child arrives 15 minutes late every day this amounts to  $1\frac{1}{4}$  hours per week so they effectively miss a whole lesson of Maths or English! Please ensure that your child is in school on time.

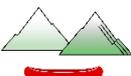


Holidays during term time are NOT authorised, unless there are exceptional circumstances, and may be subject to a fine.

Where possible all dental/doctors' appointments should be made out of school hours.

### CONISTON 2018

Preparations for the residential trip to Coniston Waterpark, which is taking place from the 5<sup>th</sup> - 9<sup>th</sup> February, are well underway. Please ensure that your payments are up to date but if there are any issues regarding this please contact Mrs Palmer in the office. There are also a couple of spaces still available, so again please see Mrs Palmer.





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### LUNCH SHOP



Please remember to order your child's meal via Lunch Shop each week. Please check your 'junk mail' as Orian send out email reminders if you have not ordered by 6pm the night before. Please make sure you have entered a valid email address on your profile. If you are unable to order online paper copies are available from the school office, but it is really easy to do online (as our new Reception parents have proven) and we would encourage everyone to try it. Please also note that if orders are not made either online or via paper a meal will be chosen for your child. Please also remember to cancel their meal if they are absent from school.



### DIARY DATES

- 29-09-17 Non-Uniform Day - bring chocolate
- 03-10-17 Class RB trip to The Croft Farm
- 05-10-17 Harvest Festival
- 06-10-17 Choir at Austin Friars
- 10-10-17 Class RR trip to The Croft Farm  
Class RB Technology Session (pm)
- 11-10-17 School Photographs  
Class RR Technology Session (pm)
- 13-10-17 Years 5 and 6 Chocolate Workshop
- 14-10-17 Sainsbury's Bag Pack
- 16-10-17 Years 3 & 4 Trip to Long Meg and Crafty Monkeys
- 17-10-17 Parents Evening
- 18-10-17 Parents Evening
- 23-10-17-27-10-17 Half Term Week
- 15-12-17 School closes for Christmas Holidays at 2pm**
- 04-01-18 School re-opens for Spring Term